



**WYOMING AIR NATIONAL GUARD
HEADQUARTERS 153D AIRLIFT WING
217 DELL RANGE BLVD CHEYENNE WYOMING 82009**

14 June 2020

MEMORANDUM FOR 153 FSS/DSG Advertisements

FROM: 153 MSG/CC

SUBJECT: Request to Advertise a DSG Position Vacancy

1. This letter serves to request the advertisement of the following drill status guardsman (DSG) position vacancy.

Unit	153 Mission Support Group
Position Title	Administration
Position Number	0991547
Duty AFSC	3F571
Minimum Grade	E-2
Maximum Grade	E-6
Opening Date	15 June 2020
Closing Date	15 July 2020; or open until filled
Nominating Official	Col Holly Shenefelt
Selecting Official	MSgt Jennifer Ballenger
Area of Consideration	This vacancy is open to current members of the WY ANG and those eligible to transfer to the WY ANG.
Unit Point of Contact	MSgt Jennifer Ballenger, 772-6166

2. Individuals need not already hold the Duty AFSC to apply. For AFSC specific information about the position and to read the Specialty Qualifications, reference *Air Force Enlisted Classification Directory (AFECD)* or *Air Force Officer Classification Directory (AFOCD)*.

3. Individuals may apply by submitting the following documents to: 153FSS/DSG Application, 217 Dell Range Blvd, Cheyenne, WY 82009 or through email to usaf.wy.153-aw.mbx.fss@mail.mil

- Cover Letter (requesting consideration and identifying the position you are applying for)
- Resume (including military and civilian experience)
- Current Records Review RIP (available on vMPF via AF Portal)
- Current report of Individual Fitness (available on AFFMS II via AF Portal)
- Last three EPR's and/or Letters of Recommendation (For SNCO vacancies only)
- Any other documents you may wish to provide

3. The Wyoming Military Department is an equal opportunity employer. Selection for this position will be made without regard to race, religion, color, natural origin, gender, political affiliation, or any other non-merit factor. This advertisement will remain open for a minimum of 30 days and one Regularly Scheduled Drill (RSD) in accordance with WY ANGI 36-2005. The advertisement will be made available on the Wyoming Military Department website at <http://wyomilitary.wyo.gov/Employment>.

Holly M. Shenefelt, Col, WY ANG
Commander, 153 Mission Support Group