

Area 2 In-Service ANG Active Guard/Reserve AGR Vacancy

**STATE OF WYOMING MILITARY DEPARTMENT
Human Resource Office – AGR Branch
5410 Bishop Boulevard
CHEYENNE, WYOMING 82009-3320**

1. Announcement is made of the following AGR position. A brief description of duties and responsibilities is included in this announcement.

SPMD/UMR Position Title: **Vice Wing Commander**
Announcement No: **19-A375**
Opening Date: **23 August 2019**
Closing Date: **19 September 2019**
Max Grade Authorized: **O-6**
Min Grade Authorized: **O-5 (With COE to O-6)**
Duty SSI/MOS/AFSC: **091W0 (or ability to attain)**
Security Clearance: **Secret**
Unit/Duty Location: **153 Airlift Wing, Cheyenne, WY**
Female Asg Elig: **Open**
Nominating Official: **Col Paul Lyman, JFHQ-WY/AAG-Air**
Selecting Official: **Col Justin Walrath, Commander, 153 Airlift Wing**
Eligibility: Open to current AGR Members of the WY ANG

2. This position will not be filled as soon as possible after closing. The Adjutant General retains exclusive appointment authority of AGR personnel. All selection notifications are conditional until security clearance, medical clearance, HRO Form 100 verification, and approval by HRO-Staffing.

3. The Wyoming Military Department is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, color, nationality, sex, political affiliation, or any other non-merit factor.

4. Initial AGR tours are probationary. Per WYMD 335 MPP, all WY ANG AGR Initial AGR Tours will be for 48 months. Follow-on tour lengths may be from 1 to 6 years based on the needs of the command. Extension beyond the initial tour is contingent upon command recommendation and final approval by the Adjutant General in an ACB (Active Continuation Board).

5. INSTRUCTIONS FOR APPLYING: Applications may be accepted by mail or hand-delivered to the HRO no later than 1630 hours on the announcement closing date. Emailed and facsimile applications will be accepted to accommodate deployed and OCONUS members only. Copies are acceptable. Incomplete and Applications received after 1630 on the closing date will not be considered. Use of government envelopes and/or postage is acceptable for non-deployed/OCONUS personal only. Do not submit applications in file folders, binders, etc. Applications will not be returned. Applications must be legibly completed, MUST be signed and dated, and must contain the following documents at a minimum.

Position: 0967527

FMSN-101V00

AGR Position: 0967527

<p style="text-align: center;">Submit applications to:</p> <p>Wyoming Military Department Human Resources Office – AGR Branch 5410 Bishop Boulevard Cheyenne, WY 82009-3320</p>	<p style="text-align: center;">WY-HRO-AGR Points of Contact:</p> <p>TSgt Greg Rotert (307) 772-5261 E-Mail: ng.wy.wyarng.list.org-jobs@mail.mil</p>
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_____ **Cover letter**

_____ **Current Resume**

_____ **NGB Form 34-1**, Application for Active Guard/Reserve Position. Provide continuation paper as needed. Pay particular attention to Section IV and the requirement to fully explain “Yes” answers. Must be signed and dated.

_____ **Last 3 EPRs/OPRs**: If three EPRs/OPRs are not available, the Airman must include at least one Letter of Recommendation or Performance from the military command.

_____ **Current Report of Individual Personnel (RIP)**: Obtained from your unit, vMPF, or the Force Support Squadron. Must show verification of security clearance level.

_____ **Current Point Credit Accounting Report System (PCARS)**: Obtained from your unit, vMPF, or the Force Support Squadron. *Active Duty Applicants: Submit the equivalent form of an AF 1613 or Statement of Service.*

_____ **Documented Current Fitness Test Results**: Dated within 12 months of the closing date of the vacancy announcement for initial AGR accession.

_____ **SF 181**, Ethnicity and Race Identification

_____ **Administrative Grade Reduction (if applicable)**: Applicant’s military grade cannot exceed the maximum military grade authorized for the position. Over-grade applicants must include a written statement of willingness to accept an administrative grade reduction when assigned to the position for which they are applying.

_____ **Other requirements that may be stated in the vacancy announcement or determined appropriate by the nominating official.**

6. INITIAL ELIGIBILITY REQUIREMENTS

- Promotion/Selection to Col/O-6 is dependent on Wyoming ANG State Controlled Grade Availability

- Individuals must meet Physical Fitness Standards. Air applicants must provide a printed copy of the electronic "Report of Individual Fitness" form dated within 12 months as of the closing date of the announcement, reference AFI 36-2905. Physical Fitness Training and Testing will be ongoing.
- Air National Guard members must meet the physical qualifications outlined in AFI 48-123. Medical exam must be completed within 48 months prior to entry on AGR Tour. HIV test cannot be more than six (6) months old prior to the tour start date.
- Must meet any Special Requirements as specified on Position Description.
- Must possess or be able to obtain appropriate AFSC IAW current regulations within 12 months of assignment.
- Air National Guard members on the Fitness Improvement Program (FIP) are ineligible for entry into the AGR Program. This does not include the probationary period after the loss of weight to satisfy standards. Members must meet the weight requirements at the time they are placed in the AGR program.
- Selected individual must extend/re-enlist for a period equal to or greater than the initial tour end date.
- Wyoming Air National Guard enlisted members currently serving in AGR status may be selected for a vacant position without an awarded AFSC in the advertised/ compatible duty AFSC. An AGR not possessing the ADVERTISED AFSC must agree in writing to retrain and successfully be awarded the AFSC within 12 months of assignment to the AGR position or be reassigned to a position for which qualified or be removed from AGR status immediately.
- **Airman will remain as the sole occupant of a funded vacant AGR position on the UMD for a period of 24 months upon being awarded the duty assigned AFSC.**
- **Reassignments within the first 24 months require a waiver, through the TAG. (ANGI 36-101, Para 6.6.1.)**
- Must not have been previously separated for cause from active duty.

7. SPECIAL REQUIREMENTS

- Selected Applicant must possess or be able to obtain a **SECRET** clearance within one year from date of selection. Failure to obtain and/or maintain a secret clearance will result in separation as an AGR.
- Selected Applicant will be required to participate in Direct Deposit/Electronic Fund Transfer (DD/EFT).
- Acceptance of permanent or indefinite position may cause termination from the Selected Reserve Incentive Program (SRIP).
- Must not be eligible for, or receiving, federal military retired or retainer pay, nor federal service annuities.
- IAW ANGI 36-101, paragraph 2.2.1.2, applicant should be able to complete 20 years of active federal service prior to reaching Mandatory Separation Date. Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation date, must complete the Statement of Understanding contained in Attachment 3 of ANGI 36-101. Exceptions may be considered by The Adjutant General on a case-by-case basis for exceptional circumstances.

8. POSITION DESCRIPTION

This position is located at an Air National Guard Flying Wing. The incumbent of this position functions as the full assistant to the Air Commander. Its primary purpose is to provide leadership and management of the flying unit, to provide manpower, equipment, and training in peacetime, in preparation to perform the wartime mission. The incumbent is accountable with the Air Commander in complying with a wide variety of federal, state, and local authorities on all aspects of operations, personnel, equipment, funds, and real property in the accomplishment of duties. In addition, this position may have similar supervisory and/or support responsibilities for other flying and non-flying units which may be collocated or geographically separated.

Directly and through group commanders, incumbent assists the Air Commander in determining unit goals which are the foundation for long and short range planning and execution of all unit programs, and provides a focus for all unit functions and activities. Ensures goals coincide with national and state military strategies and local limitations. Considers factors such as current and future mission needs, political climate, environmental concerns, area demographics, and airfield and airspace operating conditions. Accommodates nontraditional military roles and missions such as foreign training, augmenting active Air Force training, disaster relief and drug interdiction. Incumbent is also responsible for general oversight and support of tenant organizations and geographically separated units. Provides guidance, resources, and other support similar to wing/group requirements.

Responsible for accomplishment of the unit mission flying training program. Ensures flying hour/sortie program meets requirements, and the unit achieves mission training and/or combat readiness objectives. If the incumbent is non rated, command and control of aircraft operations transfers to the operations Group Commander/Director of Operations.

Assists the Air Commander in ensuring the availability of mission capable aircraft to meet unit flying program and alert/contingency requirements. Monitors adequacy of maintenance and repair actions/procedures and components. Assures timely identification of potential fleet integrity problems and notification of concerned major commands. Assists the Air Commander in ensuring the formulation, presentation, justification, and execution of an allocated multi-million dollar budget involving several major force elements and state funds. Through subordinate managers, ensures supply inventories are kept at proper levels; Stock Fund authorization will support unit activity level; logistics plans meet mobilization/mobility requirements and support war plans; procurement, contracting and payroll activities are proper, accurate, and timely.

Will perform other duties as assigned.