

**Nationwide Job Opportunity ANG Active Guard/Reserve AGR Vacancy**

**STATE OF WYOMING MILITARY DEPARTMENT  
Human Resource Office – AGR Branch  
5410 Bishop Boulevard  
CHEYENNE, WYOMING 82009-3320**

1. Announcement is made of the following AGR position. A brief description of duties and responsibilities is included in this announcement.

SPMD/UMR Position Title: **Security Forces Craftsman**  
Announcement No: **22-A348**  
Opening Date: **21 June 2022**  
Closing Date: **20 July 2022**  
Max Grade Authorized: **E-7**  
Min Grade Authorized: **E-6**  
Duty SSI/MOS/AFSC: **3P071 (Must Possess)**  
Security Clearance: **Top Secret**  
Unit/Duty Location: **253d Security Forces Squadron, Cheyenne,  
Wyoming**  
Female Asg Elig: **Open**  
Nominating Official: **Col Jason Allen, Commander, 253 CACG**  
Selecting Official: **SMSgt Michael Coughenour, 253 SFS**  
**Eligibility: Open to current WY ANG members and those  
eligible to become members of the WY ANG**

2. This position will be filled as soon as possible after closing. The Adjutant General retains exclusive appointment authority of AGR personnel. All selection notifications are conditional until security clearance, medical clearance, HRO Form 100 verification, and approval by HRO-Staffing.

3. The Wyoming Military Department is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, color, nationality, sex, political affiliation, or any other non-merit factor.

4. Initial AGR tours are probationary. Per WYMD 335 MPP, all WY ANG AGR Initial AGR Tours will be for 48 months. Follow-on tour lengths may be from 1 to 6 years based on the needs of the command. Extension beyond the initial tour is contingent upon command recommendation and final approval by the Adjutant General in an ACB (Active Continuation Board).

5. **INSTRUCTIONS FOR APPLYING:** Applications will **only** be accepted by **email** to HRO no later than 1630 hours on the announcement closing date. Incomplete and Applications received after 1630 on the closing date will not be considered. Applications must be completed, **MUST** be signed and dated, and must contain the following documents at a minimum. **Ensure your application is one single pdf file. Please name the file LastName\_FirstName\_Position Announcement Number. (Example: Rotert\_Greg\_22-A348)**

**Position: 1072739**

**F9HB-43F700**

**AGR Position: 1072739**

Submit applications to:	WY-HRO-AGR Points of Contact:
<b>Wyoming Military Department Human Resources Office – AGR Branch</b> <b>Email:</b> <a href="mailto:ng.wy.wyarnng.list.org-jobs@mail.mil">ng.wy.wyarnng.list.org-jobs@mail.mil</a> <a href="mailto:greg.a.rotert.mil@army.mil">greg.a.rotert.mil@army.mil</a>	MSgt Greg Rotert (307) 772-5261 E-Mail: <a href="mailto:ng.wy.wyarnng.list.org-jobs@mail.mil">ng.wy.wyarnng.list.org-jobs@mail.mil</a>

\_\_\_\_\_ **Cover letter**

\_\_\_\_\_ **Current Resume**

\_\_\_\_\_ **NGB Form 34-1**, Application for Active Guard/Reserve Position. Provide continuation paper as needed. Pay particular attention to Section IV and the requirement to fully explain “Yes” answers. Must be signed and dated.

\_\_\_\_\_ **Last 3 EPRs/OPRs:** If three EPRs/OPRs are not available, the Airman must include at least one Letter of Recommendation or Performance from the military command.

\_\_\_\_\_ **Current Report of Individual Personnel (RIP):** Obtained from your unit, vMPF, or the Force Support Squadron. Must show ASVAB Test Scores and verification of security clearance level.

\_\_\_\_\_ **Current Point Credit Accounting Report System (PCARS):** Obtained from your unit, vMPF, or the Force Support Squadron. *Active Duty Applicants: Submit the equivalent form of an AF 1613 or Statement of Service.*

\_\_\_\_\_ **Documented Current Fitness Test Results:** Dated within 12 months of the closing date of the vacancy announcement for initial AGR accession. **(Use Edge or Chrome to download your fitness report)(Submit all pages of your fitness report)(I Am Fit printouts will not be accepted)**

\_\_\_\_\_ **SF 181**, Ethnicity and Race Identification

\_\_\_\_\_ **Administrative Grade Reduction (if applicable):** Applicant’s military grade cannot exceed the maximum military grade authorized for the position. Over-grade applicants must include a written statement of willingness to accept an administrative grade reduction when assigned to the position for which they are applying.

## 6. INITIAL ELIGIBILITY REQUIREMENTS

- Individuals must meet Physical Fitness Standards. Air applicants must provide a printed copy of the electronic "Report of Individual Fitness" form dated within 12 months as of the closing date of the announcement, reference AFI 36-2905. Physical Fitness Training and Testing will be ongoing.
- Air National Guard members must meet the physical qualifications outlined in AFI 48-123. Medical exam must be completed within 48 months prior to entry on AGR Tour. HIV test cannot be more than six (6) months old prior to the tour start date.
- Must meet any Special Requirements as specified on Position Description.
- Air National Guard members on the Fitness Improvement Program (FIP) are ineligible for entry into the AGR Program. This does not include the probationary period after the loss of weight to satisfy standards. Members must meet the weight requirements at the time they are placed in the AGR program.
- Selected individual must extend/re-enlist for a period equal to or greater than the initial tour end date.
- **Airman will remain as the sole occupant of a funded vacant AGR position on the UMD for a period of 24 months upon being awarded the duty assigned AFSC.**
- **Reassignments within the first 24 months require a waiver, through the TAG. (ANGI 36-101, Para 6.6.1.)**
- Must not have been previously separated for cause from active duty.

## 7. SPECIAL REQUIREMENTS

- Selected Applicant must possess a **SECRET** clearance to apply with the ability to obtain a **TOP SECRET** clearance. Failure to obtain and/or maintain a top secret clearance will result in separation as an AGR.
- Selected Applicant will be required to participate in Direct Deposit/Electronic Fund Transfer (DD/EFT).
- Acceptance of permanent or indefinite position may cause termination from the Selected Reserve Incentive Program (SRIP).
- Must not be eligible for, or receiving, federal military retired or retainer pay, nor federal service annuities.
- IAW ANGI 36-101, paragraph 2.2.1.2, applicant should be able to complete 20 years of active federal service prior to reaching Mandatory Separation Date. Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation date, must complete the Statement of Understanding contained in Attachment 3 of ANGI 36-101. Exceptions may be considered by The Adjutant General on a case-by-case basis for exceptional circumstances.

## 8. POSITION DESCRIPTION

The purpose of this position is to perform supervisory security duties for protection Level assets. These duties include supervision of restricted area entry control, the monitoring of alarms and cameras, Internal Security Response Team, External Security Response Team, and Close Boundary Sentry duties. Incumbent will qualify with M-9, M-4, M-249, M-203, M-240, TASER, and ASP weapons. Leads, manages, supervises, and performs force protection duties, including use of deadly force to protect personnel and resources. Protects conventional weapons systems and other resources. Performs air base defense functions contributing to the force protection mission. Controls and secures terrain inside and outside military installations. Defends personnel, equipment, and resources from hostile forces. Operates in various field environments, performs individual, and team patrol movements, both mounted and dismounted, tactical drills, battle procedures, convoys, military operations other than war, antiterrorism duties, and other special duties. Enforces standards of conduct, discipline, and adherence to laws and directives. Responds to disaster and relief operations. Participates in contingencies. Develops plans, policies, procedures, and detailed instructions to implement SF programs. Provides oversight, guidance, and assistance to commanders with the application of information, personnel, and industrial security programs. Provides on-scene supervision for security forces. Inspects and evaluates effectiveness of SF personnel and activities. Provides guidance on weapons placement to security forces and ground defense force commanders. This position involves shift work, to include working on weekends and holidays. Incumbent will also be subject to possible short/no notice deployments.

Will perform all other duties as assigned.